



Wednesday, July 1, 2020 at 3:45pm

Dear Trinity Klein Families,

We pray that each of your families is safe and well during this uncertain time. This summer the administration has been meeting regularly to review and develop a campus plan for the 20-21 school year. Our driving desire was to find a plan that balances our two most important priorities: the health and safety of our students and staff and our commitment to academic excellence. Rest assured that our goal is to create normalcy and consistency with students on our campus this year. These goals are balanced with our ability to remain flexible and prepared for any situation that may arise in this unpredictable time.

The following link will take you to the COVID-19 Strategic Plan for the 20-21 school year. <https://www.flipsnack.com/trinitykleintx/strategic-plan-20-21.html>. We would like for you to review the plan and complete this survey to give us a better idea of what concerns are the top priorities for our school families regarding this school year ([Survey Link](#)).

We want to bring specific attention to a key area of the Strategic Plan that is crucial to our campus safety and a few business items for the 20-21 school year.

1. On page 4, we provided the definition of “Close Contact” that was developed by the Texas Education Agency with the guidance of the CDC and Department of Health. Close Contact is defined as:
 - a. being directly exposed to infectious secretions (e.g., being coughed on *while not wearing a mask or face shield*); or
 - b. being within 6 feet for a cumulative duration of 15 minutes, *while not wearing a mask or face shield*.
2. We have also attached the approved 20-21 Official Calendar that has been updated this summer. We have maintained the general framework of the school year while incorporating extended weekends for detailed sanitation while still providing eLearning opportunities for our students. Our faculty will be on campus on eLearning days, allowing us to offer small group opportunities for on-campus learning as well as the ability to push out live instruction virtually through campus approved platforms. As the school year progresses, please anticipate further calendar adjustments as necessary, especially in regards to large group activities and off-campus trips.
3. With regard to tuition billing for the 20-21 school year, all tuition payment plans will be finalized this week. A notice of your payment schedule will be emailed to you from FACTS Tuition Management. The first installment of the school year will be drafted on July 20th for all families regardless of the initial installment date selected through FACTS. In August, all payment plans that had an original drafting date of the 5th or the 10th of the month will be reinstated as such for drafts going forward. If you have any questions regarding your financial account or need to make changes to your assigned payment plan, please contact Melissa Frerking at frerkingm@trinityklein.org.

The decisions and plans attached are the results of the careful review and consideration of all the extenuating circumstances that surround this complicated situation. As a nation, community, and school, we are dealing with unprecedented circumstances. We often find ourselves in polarizing conversations about what is happening or will happen this school year. If you need to discuss anything, know that your administrators' doors are always open. Thank you for journeying with us! We covet your prayers as we enter the 20-21 school year.

We can't wait to see our students and families!

Administrative Staff