

## **Everywhere is Here Mission Fund Application**

*Everywhere is Here* Mission Fund has been established by Trinity Klein Lutheran Church for the purpose of assisting LCMS ministries or its affiliated ministries, congregations and organizations to develop, initiate and support ongoing mission projects in response to the changing needs of their communities.

The following guidelines have been developed and approved by the Board of Missions at Trinity Klein Lutheran Church.

1. These funds shall be administered as grants (not loans) for mission projects.
2. Grants shall not exceed **fifty percent** of the total funding for any project. The intent is for the Mission Board to function as a partner in mission with other ministries and organizations, rather than as the foundation.
3. Grants shall be considered for the following purpose:  
To assist an LCMS ministry, *LCMS affiliated ministry, non-LCMS ministries*, congregation(s) or organization with start-up expenses in response to changing mission needs<sup>1</sup> as well as support and (or) enhancement of current mission activities.
4. Grants shall be reserved for situations in which Kingdom growth<sup>2</sup> is either clearly evidenced or the potential of Kingdom growth is apparent.
5. Grant requests shall demonstrate the employment of a viable planning or discernment process and include adequate project definition, objectives, evaluation, funding, personnel and prerequisites for project success.
6. Grant recipients shall be accountable to the Board of Missions of Trinity Klein Lutheran Church for the use of these funds, and if projects do not materialize as expected, shall return all unused grant funds to the Board of Missions.
7. Applications for grants will be reviewed and approved by the Board of Missions on a yearly basis. The current dates are below:  
Applications Accepted - Aug. 15<sup>th</sup>, 2020 – Nov. 15<sup>th</sup>, 2020  
Board Reviews Applications - January & February 2021  
Award Decisions Announced - March 2021
8. Grant recipients shall provide an annual follow-up to the progress of the mission project.

***\*The Board of Missions reserves the right to waive these guidelines at any time.***

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<sup>1</sup> A *changing mission need* is defined as a change of context for an individual ministry, congregation or organization in which such entity feels it necessary to create a new mission start to respond to the changes. Eg: a change in ethnic demographics or growth of population in a particular area lacking current LCMS ministries or congregations.

<sup>2</sup> Kingdom growth is defined as souls won for Christ: those who did not previously know or have not recently been living in the salvation of Jesus Christ (unchurched and dechurched).

## **Guidelines for the Narrative Responses**

### 1. Background information on the mission project.

Tell us who you are, a little bit of the history of your congregation(s), ministry or organization filing the application. Describe the area in the congregation, community, or group where the mission need has emerged. Help us understand some of the issues and opportunities you see in your place. Include any statistical or demographic data that may be helpful in understanding your context.

### 2. Project summary/purpose and use of the grant.

Tell us what you want to do and how you hope to do it. It is important that you include the following details: people targeted, project goals, duration of project, specific means of achieving goals, evaluation process and plan for sustainability.

### 3. The total project budget and other sources of funding.

Please submit a line itemize project budget and tell us about how you intend to support the project beyond any grants from the *Everywhere is Here* Mission Fund.

### 4. A project timeline.

Tell us about the time frame for this project from implementation stage through either completion or to the period of sustainability when the *Everywhere is Here* Mission Funds will no longer be necessary. Please show specific objectives to be reached during each time period.

### 5. Expected outcome and method of evaluation and assessment.

Tell us what you expect as an outcome of this project and how you will evaluate and assess its successes and accomplishments. Include any foreseen risks, if any, associated with this project.

### 6. Human Resources

Please share with us who will be staffing or running the project.

## **Application Instructions**

1. Email Jennifer Kiel [kielj@trinityklein.org](mailto:kielj@trinityklein.org) to get the link for the grant application.
2. Fill out the online application and attach all required documents.
3. Click submit at the end of the application.
4. You will receive a confirmation email after submission.

\*\*Please note to officially submit the application you MUST fill out the online application and submit online. By emailing Jennifer Kiel you are not submitting an application.

Board of Missions of Trinity Lutheran Church

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